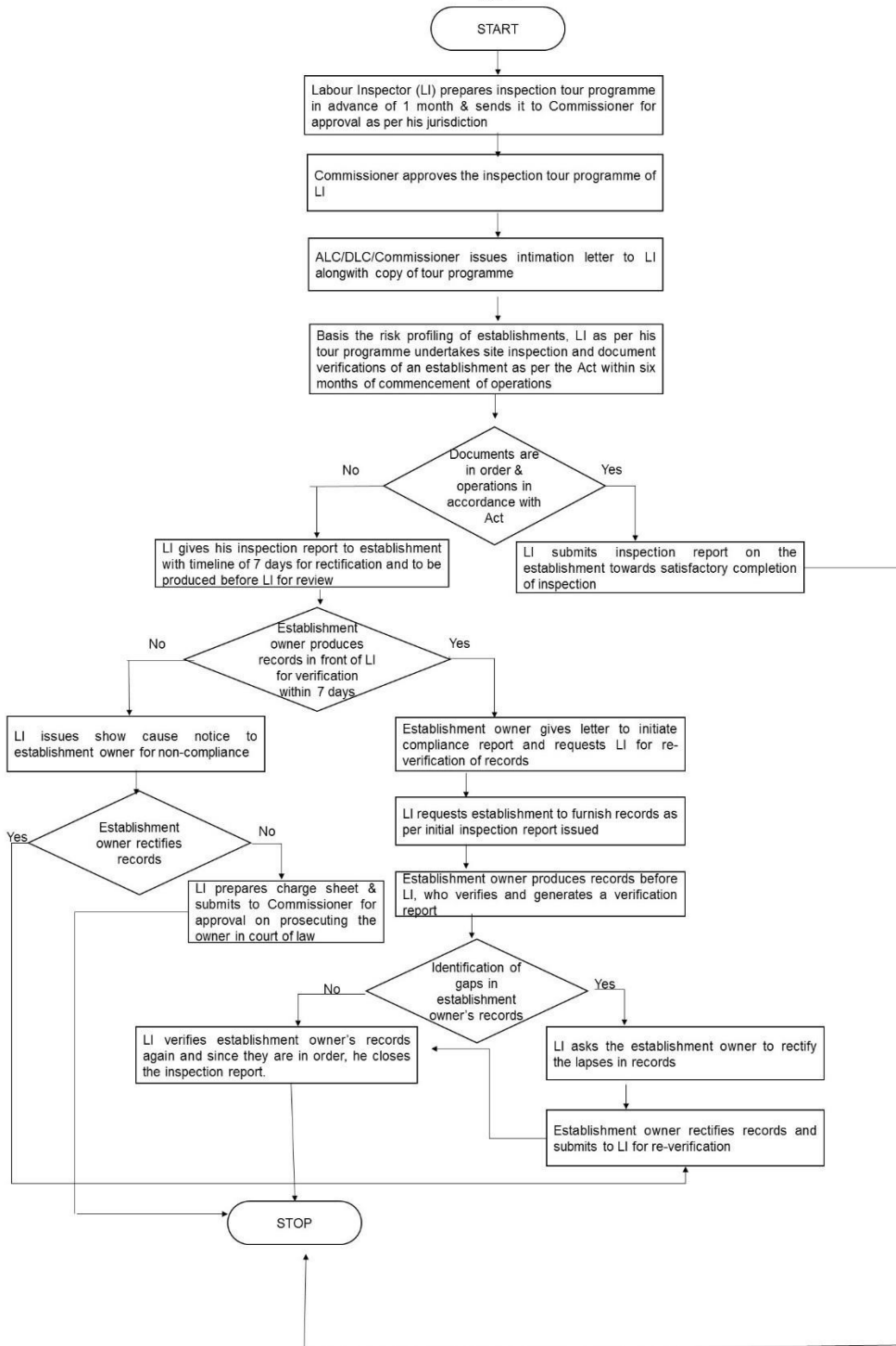


Flowchart: Procedure for Compliance Inspection under The Contract Labour (Regulation and Abolition) Act, 1970



Document checklist for Compliance Inspection under The Contract Labour (Regulation and Abolition) Act, 1970

1. With respect to Principal Employer

- Register of particulars contractors in Form VIII under Rule 73.
- Annual Return in Form XXI for the year ending under Rule 81(2) has to the Registering Officer.
- The notices showing the rates of wages, the hours of work, the wage period, date of payment, date of payment of unpaid wages to be display under Rule 80(1) 1.
- Abstract of Act and Rules made thereunder to be display

2. With respect to Contractor

- Register of person employed in Form IX as per Rule 74.
- Employment Cards issued to workmen on the first day of employment in Form X as per Rule 75.
- Service Certificate issued to workmen on termination of employment in Form XI as per Rule 76.
- Muster Roll in Form XII as per Rule 77(2) (a).
- Register of Wages in Form XIII as per Rule 77(2) (a).
- Register of combine Muster-Roll - cum-wages in Form XIV as per Rule 77(2)(a).
- Wage Slips are issued to workmen in Form XV as per Rule 77(2)(b).
- Register of Deductions, damage or loss in Form XVI as per Rule 77(2)(d).
- Register of Fines in Form XVII as per Rule 77(2) (d).
- Register of Advances in Form XVIII as per Rule 77(2) (d).
- Register of Overtime in Form XIX as per Rule 77(2) (e).
- Half yearly return shall submit to the Licensing Officer in Form XX as per Rule 81(1).
- Notices showing rates of wages, hours of work, the wage period, date of payment, the name & address of the Inspector having jurisdiction and date of payment of unpaid wages display in notice board as required under Rule 80(1)(1).
- A notice showing the wage period, the place and time of disbursement of wages shall display in notice board at the place of work/and its copy sent to the Principal Employer under acknowledgment as required under Rule 70.